



Job Description

Job Title: Prevention Educator

Status: Exempt

Summary of Duties:

Implements alcohol, tobacco and other drug (ATOD) education utilizing evidence-based curricula and research informed materials to *individuals across the lifespan*. S/he will conduct substance related prevention education training, workshops and in-services in the community, professional organizations and schools. The Prevention Educator will work collaboratively with schools, other agency programs and staff members to promote the mission of The Council and will assure linkage to appropriate community resources consistent with agency's goals, community, school and family needs. The Prevention Educator is accountable to and supervised by the Director of Programs.

SPECIFIC DUTIES:

- Implement ATOD education, intervention and referral services that are age and experimentally appropriate.
- Works with the Director of Programs and other The Prevention Council staff to assist in the marketing of the agency programming and services.
- Establish positive relationships with community and school groups/administration and allied professionals.
- Assists in the evaluation of the agency's programs under the direct supervision of the Director of Programs.
- Actively participates in regular staff meetings, other agency and community meetings, including those on a State and County level, and other community meetings as requested by the Director of Programs and/or Executive Director.
- Works collaboratively with other agency programs and personnel and provides referrals to The Prevention Council programs and/or outside agencies when needed.
- Works cooperatively with other substance abuse prevention programs in the community.
- Attend local health fairs.

SKILLS AND ABILITIES:

- Ability to work flexible hours including evenings and weekends.
- Thorough knowledge of alcoholism and other substance abuse.

- Have an informed perspective on social equity and demonstrate cultural competence and knowledge of trauma informed interventions and services.
- Ability to create engaging and informative presentations.
- Experience and comfortable with public speaking recognizing the importance of verbal and Non-verbal communication.
- Strong written, verbal and organizational skills, including the ability to relate to adolescents and varied groups in the community.
- Ability to work cooperatively with other staff members and with staff of other agencies.
- Experience and good knowledge of child/human development and of group dynamics.
- Knowledge of service system and resources available in the community.
- Excellent presentation skills: the ability to plan, prepare, facilitate and process group presentations for classroom and other larger student or adult community groups.
- Skills and experience with working individuals one-on-one is a bonus.
- Able to maintain limits of confidentiality.
- Computer literacy with knowledge of Microsoft Word, Access, Power Point and the Internet.

QUALIFICATIONS:

Master's degree in Human Services field (Social Work, Counseling, Psychology) or Education with at least two years' experience in health, mental health or ATOD abuse services or related field experience in education, public speaking, counseling or group work.

OR

Bachelor's degree in Education or Human Services, plus at least five years' experience in health, mental health or ATOD abuse services or related field experience in education, public speaking, counseling or group work.

OR

Credentialed Prevention Specialist or Credentialed Prevention Professional preferred. (CASAC acceptable)

§ Knowledge of and/or experience working in a school system preferred but not mandatory

****Excellent Benefits Package (including paid mileage& trainings)**

If you are interested in applying for this position and meet the requirements, please submit a cover letter and resume to jobs@thepreventioncouncilec.org

No phone calls please.